

RISK MANAGEMENT PLAN

Activity:	Indoor Climbing (Artificial)	Location:	Mountain Trails	Supervision ratio:	1:12, + teacher present (if a school program)
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Experience of participants: Varied – novice to intermediate

AIMS OF THE ACTIVITY	QUALIFICATIONS AND EXPERIENCE OF ACTIVITY GUIDES	STUDENT REQUIREMENTS AND SAFETY
1. To provide students with an opportunity to learn to climb. 2. To assist the group to understand, support and accept individual differences. 3. To demonstrate individual trust and develop teamwork	What are the current experience, competencies qualifications needed for this activity? <ul style="list-style-type: none"> • Training to industry standards • Cert II, III or IV/Peer Review • Recent experience at the location • Training in group management and emergency response • Current first aid certificate 	How will the students be supervised? 1:12, +teacher, small belay teams, guide and teacher observation
		How will the staff be deployed? guides checks all participants and belayers immediately before each ascent. Teacher undertakes general supervision
		Over what area will students be spread? indoor climbing gym
		What activities will students do as preparation for this activity? Safety briefing, activity demonstration.
		Have the students been tested for any prerequisite skills? (eg swimming) NA

EQUIPMENT USED IN THIS ACTIVITY

Equipment / Protective clothing	Industry Standard	Are there safety checks carried out?			Is the equipment appropriate for age group?	What can go wrong? Action in event of failure
		Yes	No	How often		
Ropes	UIAA/CE/AAAS approved/standard	Yes		every set/ pack up	Yes	replace if damaged
Harness	UIAA/CE/AAAS approved/standard	Yes		at equipment issue	Yes	replace if damaged
Hardware	UIAA/CE/AAAS approved/standard	Yes		at equipment issue	Yes	hardware break – hardware backup
Helmets	UIAA/CE/AAAS approved/standard	Yes		at equipment issue	Yes	replace if damaged

IDENTIFY THE RISKS (Potential loss – physical, emotional, etc.) AND SCORE (Using accompanying model)

#	RISK	SCORE	#	RISK	SCORE
1	Equipment failure	Low	5	Injury during climb or descent	Low
2	Unsafe act of participant	Substantial	6	Inadequate rigging/anchor selection	Low
3	Poor Facilitation	Low	7	Slips, trips, cuts/scratches	Moderate
4	Unauthorised use	Low	8	Rope burn, chaffing	Moderate

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IDENTIFY THE CONTRIBUTING FACTORS AND MANAGEMENT STRATEGIES TO COMBAT THOSE FACTORS

CATEGORY	CONTRIBUTING FACTORS	MANAGEMENT STRATEGY
PEOPLE Attributes people bring to an activity such as skills, attitudes, age, physical fitness, health numbers, etc.	<ol style="list-style-type: none"> 1. excited participants, unruly behaviour 2. Unresponsive participants, work stress of activity guide 3. Inexperienced participants (belayers) 4. Participant ridicule 5. Peer pressure 6. Failure to perform the skills required or follow instructions 	<ol style="list-style-type: none"> 1. safety briefing, discipline unruly behaviour, group management 2. responsible rostering, teaching staff briefing 3. adequate briefing, demonstration, coaching and supervision, discipline of unruly behaviour 4. Maintain participants group 'Full Value Contract' 5. conduct session in 'Challenge by Choice' framework 6. Provide clear concise instruction during induction and throughout the activity. Removal of participants from the activity if they can't follow instructions
EQUIPMENT Resources that impact on the activity such as clothing, helmets, ropes, harnesses, tents, hardware, etc.	<ol style="list-style-type: none"> 1. Gear in constant use 2. Wear and tear of equipment 3. Damaged equipment 4. Inappropriate attire of participants 	<ol style="list-style-type: none"> 1. checks carried out immediately prior to and after use 2. continually checks of equipment before during and after use 3. Replace equipment if damaged. 4. Ask participant to change into appropriate attire for the activity or remove them from the activity.

ENVIRONMENT Factors that impact on the activity such as weather, terrain, water, tides, fire, flora, fauna, wind, etc.	N/A to indoor climbing gym	N/A to indoor climbing gym
OCCUPATIONAL HEALTH AND SAFETY Factors which might arise if a regulation or safety guideline was not followed	1. wandering participants in free time 2. need for extra belay lines to be set up, varied interpretations of standard setup	1. 'deny access' procedures and monitoring of site boundaries 2. clear signage regarding correct anchor selection, pre activity setup check

EMERGENCY MANAGEMENT PLAN

1. Keep group together	How remote is the activity from sources of assistance?	on site
2. Implement Emergency Management Plan	How would help be called?	phone, messenger, UHF
3. Alert teaching staff to Management Plan	How long would it take to get help after an accident?	other staff – 5 mins ambulance – 50 mins

REPORT PREPARED BY: Bronwyn Pye DATE: 12/05/2015 REPORT APPROVED BY: Malcolm Bennett

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